

## FDOT District Five Traffic Operations Staffing Description

Job Title: TRAFFIC OPERATIONS PUSHBUTTON UTILITIES COORDINATOR (FDOT)

## **Position Scope/Objectives:**

The Traffic Operations Pushbutton Utilities Coordinator conducts and supports coordination efforts with utility agencies affected by projects. The Utilities Coordinator maintains certain elements of the JIRA work tracking system.

## **Primary Duties and Responsibilities**

- Coordinate with all utility agencies affected by Pushbutton projects
- Coordinate with project EORs to resolve conflicts
- Provide QA/QC for plans
- Maintains project documentation in JIRA management system